



# ***JOB OPPORTUNITY***

**CALIFORNIA STATE DEPARTMENT OF INSURANCE**

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## **SENIOR INSURANCE RATE ANALYST**

**\$5,415 - \$6,778**

**RATE SPECIALIST BUREAU**

**LOS ANGELES**

**PERMANENT/FULL-TIME**

### **RESPONSIBILITIES:**

The incumbent will lead a team of rate analysts in the research and development of proper rate component determination (RCD) factors, monitor the profitability and solvency of insurers, design and update webpages and reports, and modify various programs and/or templates. Typical duties will include but are not limited to: planning assigned projects and act as lead researcher in the research and development of proper RCD factors; conduct research for the production of large scale reports; conduct data calls as required; design and modify computer programs/templates; prepare support documents for use in the implementation of regulation changes; conduct various analyses incorporating alternative data; monitor insurers' profitability results, probably maximum loss, and their solvency; analyst reports containing rates, rating plans, policy forms and financial data of the insurers to determine completeness and accuracy of data, impact on rate level and insurers' solvency; communicate with insurers to assure the accuracy of information and compliance with the California Insurance Code and the Code of Regulations; assist Bureau Chief to train new or junior employees; provide technical assistance regarding complicated issues or projects; handle inquiries from other bureaus or the public and respond to inquiries from companies regarding reporting requirements; and perform duties in the absence of the Bureau Chief as requested to maintain uninterrupted leadership and direction of day to day bureau functions.

### **DESIRABLE QUALIFICATIONS:**

- Ability to provide direction and leadership;
- Strong computer knowledge and skills;
- General knowledge of ratemaking methodologies;
- Ability to communicate effectively and analyze administrative and technical problems;
- Ability to develop effective working relationships with all levels of staff;
- Willingness to pursue professional enhancement activities by acquiring and maintaining an advanced working knowledge of insurance products, laws, practices, and procedures through independent study and continuing education courses.

### **WHO MAY APPLY:**

Applications will be accepted from current state employees at the Senior Insurance Rate Analyst level, those within transfer range, or individuals who have list eligibility. Training and Development Assignments may be considered. All applications will be reviewed; however, only the most

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### **DO NOT SUBMIT APPLICATIONS TO CalHR**

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

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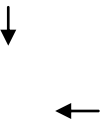
qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the state application.

### **APPLICATION PROCEDURE:**

Please mail a completed Examination/Employment Application (STD. 678) form to Lynda Harris, Department of Insurance, Human Resources Management Division, 300 Capitol Mall, 13<sup>th</sup> Floor, Sacramento, CA 95814. **PLEASE INDICATE "PSN #413-321-4435-001" ON THE STATE APPLICATION. APPLICATIONS RECEIVED WITHOUT THE ABOVE INFORMATION MAY NOT BE CONSIDERED FOR REVIEW. DO NOT EMAIL APPLICATION.** Applications must be postmarked by the final filing date to be considered. For additional information, please call (916) 492-3316 or by email to [Lynda.Harris@insurance.ca.gov](mailto:Lynda.Harris@insurance.ca.gov).

FINAL FILING DATE: April 29, 2015

**NOTE: Interested individuals, including those with list eligibility, must submit an application in order to be considered for this position. Possession of minimum qualifications will be verified prior to interview and/or appointment.**



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